Goulburn Valley Hockey Association

**Minutes**

Executive Meeting, Monday 1 May 2017

McEwen Reserve, Shepparton at 6pm

**Present:** Ian Richie, Kieran Green, Lauren Willmott, Kim Starkey, Roxanne Dowe, Daniel Trevaskis, Evan Collins, Gail Keady, Linda Meates, Renee Thompson

**Apologies**: None

**Minutes of the last meeting held: 03 April 2017 as read, be accepted.**

 **Moved:** G Keady **Seconded:** K Green

**Correspondence in:**

* **Hockey Victoria ‘Hock-e-Comms’**
* Permit request from Benalla – Kasey Bramich (U14)
* Clearance request for Abbey Mathers (from GVHA U18 to Blazers U16)
* Final Season Draw
* Email from Lauren Willmott-Murphy regarding missing and rain-damaged score sheets
* Canteen Roster from Mooroopna HC
* Email from Kieran Green regarding the Hub being regularly left in a untidy state
* Email from Michael Neilsen requesting confirmation of who is responsible for providing umpires for Shepparton-based RHL games
* Hockey Victoria Affiliation, Team Numbers and Insurance Form
* Email from Anne Forster informing of the Junior Committee’s application for a grant for a junior umpiring workshop
* Request for permits from Strikers HC – Christopher Mills and Tommy Alejandro

**Correspondence out:**

* Minutes from last meeting sent to Club Secretaries
* Notice of Special General Meeting sent to Club Secretaries (April 10)
* **Hockey Victoria ‘Hock-e-Comms’ – memorandum on player transfers sent to Club Secretaries**
* Player permits for Mooroopna, Strikers and Benalla sent to relevant Secretaries
* Letter emailed to Mooroopna regarding its equipment funding request
* Email to Benalla granting permit for Kasey Bramich (U14)
* Email granting clearance for Abbey Mathers (from GVHA U18 to Blazers U16)
* Final Season Draw sent to Club Secretaries
* Canteen Roster sent to Club Secretaries
* Club contact lists sent to Club Secretaries
* Hockey Victoria brochure about the insurance it takes out for Public Liability & Accident cover – sent to Club Secretaries
* Email sent to Euroa requesting confirmation that it has taken out public liability and accident cover under Hockey Victoria’s National Hockey Insurance Program

**Treasurer’s Report:**

Canteen Deposits:

$531-60

$442.90

Balances of Accounts:

Macquarie- going to ring Greg Luscombe tomorrow for up to date balance- will leave as last meeting at this stage $ 27,900.66

Bendigo Bank Account (General) $52,368.17

Bendigo Bank Account (Umpires) $173.21

Need to Pay:

In Hospitality $475.73

Fairleys IGA $367.85

Fairleys IGA $33.85

Griffiths Goodall $1157.99 (for Contents Insurance)

Cleaning $75.00

GC Nuts Narelle Robinson to send bill

Quality Teams $1358.40

Telstra $26.00

* A canteen account will be set up for Narelle Robinson and Steven Hume of Mooroopna HC, so they can access supermarket ‘specials’ using a card. They will also have deposit book which they can draw from.
* **Motion that the Treasurer’s Report be accepted.**

**Moved:** G Keady **Seconded:** L Meates

**HOCK-E-COMMS**

* Relevant information sent to Club Secretaries: a memorandum on player transfers

**GENERAL BUSINESS**

* **Permit requests from Strikers HC**
* Christopher Mills and Tommy Alejandro – permit for both players granted, with the condition that if they are playing their second game for the round, Strikers must match the opposition team’s numbers.
* **Hock-e-Comms**
* Kim asked whether the ‘concussion in sport’ resource information should be sent to Club Secretaries, and the link to the ‘concussion in sport’ resource information be put on the GVHA website. It was agreed that this should be done; Kim said she will do this.
* **Draw**
* The Executive reflected on the process of making this season’s fixture, and decided we need to do the following:

i. Have an end of season meeting with clubs to reflect on what went well, and what can be improved.

ii. Have a meeting early in the year to discuss the draw, which could be held in conjunction with the AGM.

iii. Set up a Draw Committee with a representative from each club on it.

iii. Have an earlier date by which clubs need to enter their teams.

iv. Survey the juniors and seniors during the latter part of the season (e.g. end of July). To do this, Lauren will set up a Survey Monkey and put a link to this on the website and Facebook page.

* **Finals**
* The following was decided in relation to Finals:

i. There will be finals for the under 13 Sixers, but how this will be structured will be reviewed at the next Executive Meeting.

ii. The first round of A Grade finals will be held at Echuca on September 4th; all other finals will be held in Shepparton.

iii. The Senior Grand Finals will be held on Saturday, September 9th.

iv. A 1.5 hour gap between games is enough, as we have other ground to warm up on.

* **Executive Contact List**
* The 2017 GVHA Executive and General Committee was confirmed:

President: Ian Richie

Vice President/Junior Committee President: Anne Forster

Secretary: Kim Starkey

Assistant Secretary: Linda Meates

Treasurer: Gail Keady

Score Recorder: Lauren Wilmott-Murphy

Umpires Convenors: Daniel Trevaskis

Publicity Officer: Ellie Winzer

Grounds Manager: Stewart Tyquin

Assistant Grounds Manager: Craig McDonald

General Committee Members: Kieran Green and Evan Collins

* It was agreed that this list of names can be published on the GVHA website.
* **Victorian Child Safe Standards**
* Child Safe Policy was discussed and it was agreed that the Association must adopt this; Ian and Kim will follow this up.
* It was agreed that all of GVHA’s policies should be put on the website.
* **Umpiring**
* It was confirmed that Hockey Central Victoria supplies the umpires for games played in Bendigo, and the GVHA is required to supply umpires for the RHL games played in Shepparton – this must be organised by the clubs. When there is more than one RHL game being played, the Reciprocal Umpiring Rule applies.
* As suggested by Strikers, a list of umpires will be circulated to all clubs. Kim and Daniel will organise this.
* **Score sheets**
* Lauren reported that there have been some recent cases where score sheets have been rain-damaged or missing. To avoid this, it was agreed that the following process will be implemented:
1. The Manager of the ‘home’ team will take a picture of the front and back of the completed white score sheet.
2. The Manager of the home team will email the pictures of the front and back of the completed score sheet to Lauren Willmott-Murphy, GVHA Score Recorder, at this address: gvhacomps@gmail.com
3. The ‘away’ team will check that the pictures have been correctly sent.
* It was agreed that the letterbox should and can be moved to underneath the old canteen, to shelter it from the rain and thus prevent the scorecards being rain-damaged.
* **Euroa HC’s insurance**
* Kim reported that she spoke to Euroa HC Treasurer, Vanessa Williams, and Vanessa confirmed that Euroa has paid its insurance with Hockey Victoria’s National Hockey Insurance Program.
* **Cleaning the Hub**
* The issue of the Hub being left in an untidy state was discussed. It was agreed to remind clubs that people must ensure the Hub is kept clean and tidy, particularly after children have used it. Kim will include this reminder in the next ‘information letter’ for clubs.
* **The GVHA website and photographs**
* Kim volunteered to manage the website; she will meet with Chris Hendrickson to learn how to do this.
* A $10 canteen voucher will be given to the young person taking photographs for the website (one voucher for each day that they work).
* **BBQ for Knights’ training**
* Kieran Green is organising the BBQ which was requested by Sharyn Norie (Knights Coordinator) for the Knights training sessions: Saturday 27th May and Saturday 3rd of June, 5pm to 9pm
* **President’s report**
* Ian reported that GVHA’s $75,000 contribution commitment to the Greater Shepparton City Council has been fulfilled (refer to Appendix A).
* Ian also reported that the GVHA has registered 25 Full Field Teams, and 7 Modified (Half Field) Teams with Hockey Victoria (Refer to Appendix B).
* **Permit requests**
* Benalla: Bill Grundy, aged 17, to play Under 15s; permit not granted due to him being too far over-age.
* Mooroopna: Rhett Vaivers, Under 13, to play as a fill-in goalie for B Women when required. Mooroopna must ask the opposing team’s manager for permission, as stated in By-Law 6.1.

**Next meeting:** Monday 5 June 2017

**Meeting closed:** 8:30pm