Goulburn Valley Hockey Association

Minutes

Executive Meeting, Monday 3 April 2017

McEwen Reserve, Shepparton at 7pm

**Present:** Kieran Green, Lauren Willmott, Kim Starkey, Roxanne Dowe, Daniel Trevaskis, Evan Collins, Gail Keady, Linda Meates, Stewart Tyquin

**Apologies**: Ian Ritchie, Narelle Robertson

**Minutes of the last meeting held: 20 March 2017 as read, be accepted.**

 **Moved:** G Keady **Seconded:** E Collins

**Correspondence in:**

* **Hock-e-Comms *-distributed to Club Secretaries***
* **Email from Cogs regarding Bin collection**
* **Permit request from Mooroopna- Evan Dowe (Benalla Player)**
* **Email from Mooroopna advising they will be entering a full side U13 Team**
* **Permit request from Mooroopna- Sinduri Iyengar (16yo) to play U15**
* **Permit request from Mooroopna-** Jacob Hogg, Mathew Long, David Chittick and Martin Baker **(Euroa Players)**
* **Email from Stewart Tyquin regarding water leak at Ground to Ian Ritchie**
* **Email from Lauren regarding feedback from her email regarding draw**
* **Email from Ian Ritchie advising the over the shoulder rule from HV**
* **Email from Renee Thompson confirming Team entry**
* **Email from HV advising Womens round & breakfast- sent to Club Secretaries**
* **Email from HV advising $50- received for U18 fine**
* **Liquor Licence updated**
* **Invoice from COGS for $6250-**
* **Bank statements from Bendigo Bank**
* **Working with Children= Gail Keady**
* **Working with Children= Anne Forster**
* **RHL email advising Team entries are due for payment & Draw attached**
* **Permit request from Benalla Hockey Club**
* **Email from Benalla Hockey Club regarding U13 Competition**
* **Permit request from Strikers**
* **Email from Mooroopna with a second quote for their wishlist**

**Correspondence out:**

* Email to COGS asking for placement of bins and the opportunity to have a bin cage for collection nights on perimeter fence
* Letter to Mooroopna advising Canteen proposal for payments (L Meates)
* Email sent to Club Secretaries for feedback on draw and timeslots/team for U13
* Over the shoulder rule sent to all Club secretaries
* Letter sent to Mick Gulson congratulating on Blazers Coach appointment (L Meates)
* Executive minutes

**Treasurer’s Report:**

Have received Liquor Licence renewal which has been placed @ The Hub

Balance as at 1 April

$ 27,900.66(Macquarie)

$ 57,985.86(Cheque)

$ 173.21 (Umpires)

Accounts to be Paid:

Telstra $ 26-00

Cleaning $ 112.50

COGS Insurance Premium $ 1,701.33

Petty Cash $ 50.00 Batteries & Ice

Safety Services for 1st Aid Kits $ 310.20

To send invoice to Shepp High for Ground Bookings for PE Classes with Robyn Hough

Need to further discuss Mooroopna letter from December as we did not fully answer all questions:

1. *We are looking run the canteen as separate entity with the club securing the services of*

*two talented bookkeepers who are within our club and will comfortably be able to keep*

*track of expenditure and also the income. They have said that they will provide monthly*

*reports to the GVHA committee as well as the MHC committee to make sure that everyone*

*is up to date with the upkeep of the canteen.*

1. *They are asking a couple of questions that I believe that you may be able to help us with:*

*- What Health & Safety Regulations that we have to follow?*

*- What exactly happens with the float? Is there a weekly amount that we have to keep and*

*also does there need to be a weekly bank? Is there a bank account in particular we have*

*to deposit money into?*

*- Would the Canteen Managers be able to secure a Pre Paid Debit Card? This is would*

*be to purchase stock for the canteen at special rates and not just at one particular supermarket.*

Discussed the options put forward and Gail to set up the Umpire Account as a Canteen Account if there is an option to have a debit card for the account. This would allow purchases as requested and the Account can be maintained separately so a track of all purchases can be done at any Supplier of their choice to enable better profit opportunities.

Linda and Gail to meet with the Mooroopna to see whether this can be put in place and they have in fact got the personnel to meet the requirements of a monthly report. The Account will be amended to a canteen account if Gail and Linda are satisfied. The Bank require minutes stating that one signature and a debit card to be added to account with 2 Bank signatories signing them to make the minutes certified. This has been approved once meeting has been held. Gail to organise with the Bendigo Bank.

Meeting is set for this Thursday at 5.15PM when Mooroopna train. Kieran to organise people to attend who will be running the canteen.

Linda Meates to enquire about food handling practices for the Canteen and what if anything needs to be done as a Sporting organisation. She will contact Valley Sports and will try to get information for the meeting.

**Ground maintenance update:**

Kelli Halden-Thank you for your email regarding Rubbish bins. I will follow up with the Park, Sport and Recreation team about bin supply and how many your organisation should have. In regards to placement, at this point in time we need to place the bins along the internal roadway fenceline, as this is the only place the garbage truck can at this stage pick them up due to the roadworks.

Once the roadworks have been completed the current bin cage that the soccer currently use will not be available as the bin truck will not be able to enter the old internal roadway. The Council is currently determining the best location for bin locations for both areas and will advise shortly on various locations and seek input from the user groups to ensure that it meets the needs of the Association.

For your information we are hoping dependant on weather, that the roadway and car parks will be spray sealed and asphalted by the end of this week, up to the end of your associations facility (just in line with the Lorna Tingay toilets). Works on the realignment of your southern fence is due to commence within the next two weeks and this will include the new footpath which is external to your fence.

Stewart Email- Just letting you know we have a water leak at the very north east corner of the original boundary fence ie first ground. Ian Ritchie advised Council and Stewart states it appears to be fixed.

**(LORNA TINGAY CHANGE ROOMS) – Therese Nicholson**

It was noted by some GV Hockey Members that the change room situation with teams playing last weekend on both pitches, was a bit of a problem.

She has made up Male & Female for when we have multiple men’s (laminated signs)

She has also made up Away & Home for purpose of when there is 4 female or 4 Male teams playing at the same time slot.

This may (or may not) help with congestion, confusion and privacy in the interim.

**Junior Committee Update:**

Junior Committee raised $70- from BBQ which can go towards field hire for the Knights/JCC & JSC.

Traditional GV Tops have been discontinued and the small set approved to be ordered for U13 teams will have to be ordered in a new style with same colours, just different design but close as possible to the others. Anne to try and get most similar to ones already wearing.

JCC- No decision on U17 teams trying to get the small number of boys into another team perhaps Bendigo. Girls GV are trying to amalgamate with another Association also.

JSC selections will be advertised by end of week

Letter sent out to all participants with code of behaviour in the pack

**General Business:**

* **HOCK-E-COMMS INFO**
	1. Information sent to Club Secretaries
	2. Nothing to report from content

**GENERAL BUSINESS**

* **Draw**

Lauren has all Senior matches ready to go live but needs assistance with the Junior draw. Discussion around U13 competition and feedback from Junior Committee advised that there is to be a combined full field competition in conjunction with hockey sixers played like last Season.

Changes to the draw after much debate:

1. One set of B Grade matches to be played on Friday where possible to alleviate late games on Saturday
2. Game start for Juniors to be pushed back to 9:00 am for travelling teams
3. U13 competition going to be hard to have even rounds but Lauren to look at and try to make as fair as possible
4. Senior games to start at 12 or later to cater for working adults on Saturday mornings
5. One umpire for U11 competition as too congested. First named team to supply
6. Sports TG to be final say in regards to finals qualification, goals, B&F
7. Finals:
* A grade-2 rounds, 1 through GF and 2v3
* B grade-3 rounds, ?1v4, ?2v3
* U15-2 rounds, 1 through GF and 2v3
* U13-2 rounds, 1 through GF and 2v3
* U13 6s-???
* U11-round robin Junior GF w/e

Details and location to be discussed next meeting

* **Permit requests**

**Mooroopna**

* Evan Dowe to play A Men for Mooroopna as a dual player whilst still being able to play for Benalla B Men-refer below \*
* Sinduri Iyengar to play U15 in the 2017 season. Sindi turns 16 this year so is officially too old for U15 however she only started playing last year so we feel it would be beneficial for her game to still be able to play juniors. This was approved
* James Black, Jacob Hogg, Mathew Long, David Chittick and Martin Baker to play A Men for Mooroopna as dual players whilst still being able to play for Euroa B Men-refer below \*

\*The A Grade players were approved under special conditions where 3 of any of these players can play per weekend without opposing captain approval but any after that they need to get written approval on back of team sheet.

**Benalla**

Requests for Juniors to play outside their age group.

* Player:  **Tyler Wright      DOB 27/01/01**

Competition: U15

Reason:   Tyler only played his first season of hockey last year within the Tigers U13  Sixes side and needs further development in the junior competition.  Approved

* Player:  **Evan Dowe     DOB 08/09/01**

**Willow Plex     DOB 27/10/01**

Competition: U15

Reason:   Due to the issues of travel, we anticipate occasionally being low on numbers, and would like to have the option of playing Evan or Willow if needed. Both approved

* Competition: Men's

As per previous years, we would like to be able to play up to 2 B Women players for those games we have insufficient numbers. This is to be asked of the opposing Captain and should be encouraged if otherwise the team were to play short as per current by laws

**Strikers**

* Strikers wishes to ask for dual permits for Valerie Beis and Britney White to play with your A grade women's team. As their club is Euroa there is no option for them to play A grade hockey with them, so we wish to ask that they can play with Strikers. This was approved
* **Secretary position**

Kim Starkey approached me on Sunday offering to take on the Secretary role with some assistance. I have invited Kim to the meeting. Kim has taken on the role and Linda/Gail to assist with takeover

* **Disused goals**

Matt Irwin asked if he could have one of the old goals down in the back. I don't see a problem they are not practical to repair. Executive agreed and Matt can have the goals.

* **Umpires**

Need to ensure clubs are clear that if they are rostered first to play then they umpire the game after. Second teams umpire the first game. Couple of reneges so far and

This was discussed and is for the Seniour competition. Friday nights Clubs will organise their own and the Saturday B Grade matches will work when only 2 games playing. Away games Clubs will need to supply one for each game.

* **Ground matters**

Ian is still chasing the light people.

I have emailed council again about the entrance to our ground- no reply.

* **Electronic entry of scores**

Need to advise Clubs that this will be only form of record for scores and eligibility for finals so must be entered on time weekly. Need to firm this up in the By Laws.

* **First Aid Kits**

Linda purchased 2 kits for the Shepparton Grounds. They are held in the back room of the Hub for use each weekend. One in Hub and one in first aid room so the other ground has easy access

* **Meeting start time**

Suggestion that meeting to start at 6:00 PM if possible to make it earlier finish and save travelling people waiting around for so long. Linda to check if okay with Ian and advise.

* **Mooroopna second quote submitted**

Mooroopna have provided a second quote and the following is approved:

***Motion- “One Goalie kit to be purchased with GV paying half the cost of this kit with the carry bag included. The quote to be from Just Hockey which was cheaper option”***

Moved- Kieran Green Seconded-Roxanne Dowe

The balls and cages should be provided by the Club and is not an Association expense that we want to start encouraging.

**Next Meeting: Monday 1 May 2017**

**Meeting Closed: 9:00PM**